

# **Revue Roumaine de Géographie/Romanian Journal of Geography**

## ***-Publication ethics and malpractice statement-***

### **1. ETHICAL EXPECTATIONS**

The publication of the *Revue Roumaine de Géographie/Romanian Journal of Geography* in a new format is subject to a peer-review process undertaken by a group of prestigious scientists. This aims to continue past preoccupations and enlarge international relations by including outstanding studies of foreign researchers. As part of this objective, the *Revue Roumaine de Géographie/Romanian Journal of Geography* adopts a neutral position on issues treated within its articles.

All the manuscripts submitted for publication to the **Romanian Journal of Geography's** Editorial Board undergo an double-blind peer review procedure, necessary for assessing the quality of scientific information, the relevance to the field, the appropriateness of scientific writing style, the compliance with the style and technical requirements of our journal, etc.

The referees are selected from the national and international members of the editorial and scientific board who assess the draft of the articles, commenting and making recommendations. This process leads either to acceptance, recommendation for revision, or rejection of the assessed article.

The *Revue Roumaine de Géographie/Romanian Journal of Geography* is committed to meeting and upholding standards of ethical behaviour at all stages of the publication process. The journal follows closely the industry association the Committee on Publication Ethics (COPE) that set standards and provide guidelines for best practices in order to meet these requirements. Below is a summary of our key expectations of editors, peer-reviewers and authors:

#### **Publication and authorship**

You are requested to identify who provided financial support for the conduct of the research and/or preparation of the article and to briefly describe the role of the sponsor(s). If the funding source(s) had no such involvement then this should be stated.

The *Revue Roumaine de Géographie/Romanian Journal of Geography's* Editorial Board assures the authors that they will monitor the publishing ethics and that they will maintain the academic integrity of the journal. Moreover, they will always be willing to publish corrections, clarifications, retractions and apologies when needed.

Submission of a manuscript implies that the paper/study has not been published previously, that it is original, that it is not under consideration for publication elsewhere and that its publication is approved by all authors and tacitly or explicitly by the responsible authorities where the work was carried. If accepted, it is agreed that it will not be published elsewhere including electronically in the same form, in English or in any other language, without the written consent of the copyright-holder.

All articles submitted to the *Revue Roumaine de Géographie/Romanian Journal of Geography* will be available online, free of charge.

#### **Author's responsibilities**

The authors are obliged to submit articles which have significantly contributed to the research.

The authors are obliged to participate in the peer review process and apply the requirements made by the reviewers.

In order to have their article published in *Revue Roumaine de Géographie/Romanian Journal of Geography*, the authors have to notify promptly the journal editor if a significant error in their publication is identified.

As part of the submission procedure, the authors must complete the **Author Statement form** ([click here](#)). Please print the form, fill in the blanks and return the scanned copy of the signed document via e-mail to the editors, to one of the above-mentioned e-mail addresses.

The authors are requested to disclose any actual or potential conflict of interest including any financial, personal or other relationships with other people or organizations within three years of beginning the submitted work that could inappropriately influence, or be perceived to influence, their work. Each submitted paper should be accompanied by a **Conflict of Interest Disclosure Statement** signed and scanned ([click here](#)).

### **Peer review / responsibility for the reviewers**

Manuscripts submitted to the *Revue Roumaine de Géographie/Romanian Journal of Geography* are subject to the following review procedure:

- the initial review by the Editorial Board;
- the double blind review process for the selected articles;
- the acceptance or the reject on the basis of the objective judgment of reviewers;

The reviewers should be objective and should not have any conflict of interest with respect to the research, the authors and/or the research funders. All the articles should be treated confidentially. One the important responsibility for the reviewers is to alert the editor to any published or submitted content that is substantially similar to that under review.

### **Editorial responsibilities**

The editors have complete responsibility and authority to reject/accept an article and they should have no conflict of interest with respect to the articles they reject/accept.

The editors have to act in a balanced, objective and fair way while carrying out their expected duties, without discrimination. They should give authors a reasonable opportunity to respond to any complaints, be willing to publish corrections, clarifications, retractions and apologies when needed.

The editors should be preoccupied to meet the needs of readers and authors, to constantly improve the journal and to ensure the quality of the material they publish.

### **Publisher responsibilities**

*Revue Roumaine de Géographie/Romanian Journal of Geography* shall ensure that good practice is maintained to the standards outlined above.

*Revue Roumaine de Géographie/Romanian Journal of Geography* Editorial Board assures the authors that they will monitor the publishing ethics and that they will maintain the academic integrity of the journal.

No plagiarism and no fraudulent data will be accepted.

## **2. PROCEDURES FOR DEALING WITH UNETHICAL BEHAVIOUR**

**Identification of unethical behaviour** may be identified and brought to the attention of the editor and publisher at any time, by anyone. Whoever informs the editor or publisher of such conduct should provide sufficient information and evidence in order for an investigation to be initiated. All allegations should be taken seriously and treated in the same way, until a successful decision or conclusion is reached.

## **Investigation**

The initial decision should be taken by the editor, who should consult with or seek advice from the publisher, if appropriate.

Evidence should be gathered, while avoiding spreading any allegations beyond those who need to know.

## **Minor breaches & serious breaches**

Minor misconduct might be dealt with without the need to consult more widely and the author should be given the opportunity to respond to any allegations.

Serious misconduct might require that the employers of the accused be notified. The editor, in consultation with the publisher, should make the decision whether or not to involve the employers, either by examining the available evidence themselves or by further consultation with a limited number of experts.

## **Outcomes**

- Informing the author or reviewer where there appears to be a misunderstanding or misapplication of acceptable standards.
- A more strongly worded letter to the author or reviewer covering the misconduct and as a warning to future behaviour.
- Publication of a formal notice detailing the misconduct.
- Publication of an editorial detailing the misconduct.
- A formal letter to the head of the author's or reviewer's department or funding agency.
- Formal retraction of a publication from the journal, in conjunction with informing the head of the author or reviewer's department, Abstracting & Indexing services and the readership of the publication.
- Imposition of a formal embargo on contributions from an individual for a defined period.